



INTERNATIONAL COMMISSION OF JURISTS

Commission internationale de juristes - Comisión Internacional de Juristas

" dedicated since 1952 to the primacy, coherence and implementation of international law and principles that advance human rights "

August 2011

VACANCY ANNOUNCEMENT

Director, Asia-Pacific Programme

The International Commission of Jurists (ICJ) is a worldwide network of judges and lawyers united in affirming international law and rule of law principles that advance human rights.

We are recruiting a senior international human rights lawyer as Director to manage its Asia-Pacific Programme from the ICJ's regional office in Bangkok. The ICJ already has an established regional presence in Thailand and a country office in Nepal.

The ideal candidate will be a creative and visionary international human rights lawyer who has held senior positions, including leadership/management positions, who has a comprehensive knowledge of international human rights and humanitarian law, with a deep practical experience of human rights legal advocacy and an understanding of the history, politics and legal systems of the region. The ICJ seeks a Director with a well-developed network in the region and access to international organizations, NGO's and governments.

RESPONSIBILITIES

Reporting to the Secretary-General, the Director of the Asia-Pacific Programme has the following responsibilities:

- Provide vision, strategic direction, leadership and management of the ICJ's work in Asia-Pacific;
- Manage the ICJ's Asia-Pacific Programme, including the implementation of the full range of innovative ICJ advocacy strategies and legal interventions on countries and themes in the region, including the writing, editing and approval of documents and ensuring the quality of legal and advocacy work;
- Manage and supervise all aspects of the day-to-day running of the ICJ's regional presence and oversee the operations of the Nepal country office;
- Promote the collaboration and exchanges between the Bangkok and Nepal offices and other regional and international programmes. Promote opportunities for joint work;
- Supervise the work of the Asia-Pacific Programme staff, interns and consultants, including recruitment, induction, professional development, managing and evaluating the performance of staff of the programme, building effective teams, defining job descriptions, work-plans and terms of reference, and overseeing the work of the programme's staff;
- Represent the ICJ externally and play a leadership role as the ICJ's official spokesperson on issues relating to the region. Develop and maintain relations with governments, donors, inter-governmental organizations, NGOs and the judicial, legal and human rights communities, carrying out media work, leading and participating in ICJ missions, delivering public speeches and otherwise raising the public profile of the ICJ;
- Develop and implement strategies to strengthen, inform and mobilize the ICJ Network of Commissioners, National Sections and Affiliated Organizations in the region and engage them in the work of the ICJ;
- Manage the programme's budget, monitor expenditures and significantly drive the development and implementation of fundraising strategies.

QUALIFICATIONS

The successful candidate will have:

Education & Experience

- A degree in law, including academic studies in international and human rights law and international humanitarian law;
- Minimum 15 years experience as an international human rights lawyer, with at least 10 years experience of working in the region. Minimum eight years of responsible staff, programme and financial management experience in an international or non-governmental organisation; and
- Experience of national litigation and litigation before international or regional human rights systems is highly desirable, as is other practical legal and advocacy experience at the national level working for the implementation of international human rights standards and to end and prevent human rights violations.

Essential Skills

- Excellent leadership and management skills and the ability to maintain and expand a programme;
- Strong analytical and organisational skills;
- Excellent applied knowledge of international human rights and humanitarian law and international and regional human rights jurisprudence essential;
- Excellent legal and political judgment and the proven ability to develop and carry out innovative legal advocacy strategies;
- Proven communication skills with media and donors, advocacy and policy experience and working knowledge of international media and national, regional and sub-regional organisations in the Asia-Pacific region;
- Excellent interpersonal skills and the ability to work as part of a multi-cultural team;
- Fluency in English with proven legal writing and editing skills. Working knowledge of additional languages from the region an asset;
- Familiar and at ease with fundraising and outreach; and
- Demonstrated commitment to human rights and the rule of law.

The ICJ is an equal opportunities employer.

APPLICATIONS close on 30 September 2011 and should be addressed with your resume and the names and contact details of at least two referees to: Ref: Director, Asia-Pacific Programme.

By email: recruitment@icj.org

Or by post: International Commission of Jurists, P.O. Box 91, 1211 Geneva 8, Switzerland

Please appreciate that due to the volume of applications, only short-listed candidates will be contacted. We cannot answer phone enquiries, thank you for your understanding.